

ENGINEERING TECHNICIAN 2

PUBLIC WORKS DEPARTMENT

SALARY RANGE: \$22.37 - \$29.99 per hour

CLOSING DATE: September 25, 2015

ABOUT THE JOB: The Engineering Technician 2 will focus on plan review for private development projects and capital improvements.

ESSENTIAL FUNCTIONS OF THE JOB:

- Assist in engineering cost analysis, prepare and review construction estimates, respond to requests from the public and other agencies in person or over the telephone regarding overall project questions;
- Conduct plan and performance security reviews for compliance with city, county, state and federal codes, ordinances, regulations, rules statutes and laws;
- Research and evaluate individual properties for flood mapping and elevation;
- Calculate and collect fees for site development permits and issue right-of-way permits, review performance securities for construction cost amount;
- Manage engineering records, including filing and performing document retrieval or archival as necessary;
- Work with the public, other agencies and contractors, including responding to and processing requests for information, advise on related standards and attend meetings and present information;
- Provide excellence in internal and external customer service;
- Support and respect diversity in the workplace.

TO QUALIFY: Requires an Associate's degree in civil engineering technology or surveying and three years of experience in engineering or a related field, or an equivalent combination of education and experience. Knowledge of City of Beaverton Engineering Design Manual, storm drainage, sanitary sewer, water, streets, grading, and erosion control is a plus. Requires a valid driver's license and the ability to meet the city's driving standards.

HOW TO APPLY: All interested individuals may apply by submitting a City of Beaverton application form to the Human Resources Department, Beaverton City Hall, 12725 SW Millikan Way, Beaverton, OR 97005. Applications may be completed on our website at www.BeavertonOregon.gov.

Veterans, women and minorities are encouraged to apply.